



NEW YORK STATE  
SKI RACING ASSOCIATION - NORDIC, Inc.

---

## Race Organizer Event Sanctioning Packet

### Forms included:

1. This cover page
2. Cross Country Sanction Agreement (3 pages)
3. Request for certificate of Insurance (1 page)
4. Race officials List (1 page)

Race Organizer,

Please complete all forms contained in this packet. Return completed packet with the Sanction fee of \$50 Payable: NYSSRA Nordic, INC.

Note: Only NYSSRA members may sanction events, their Clubs must also be Sanctioned member Clubs of NYSSRA Nordic. NYSSRA memberships are only available online at [www.skireg.com](http://www.skireg.com) or follow the membership link at [www.nyssranordic.com](http://www.nyssranordic.com) .

Please forward the certificate of insurance to the contact listed at the bottom of that form. This is a must for your event to be covered under the NYSSRA insurance policy

Return all other forms plus sanctioning fee to:

Larry Wilkinson

7 Ramblewood Drive South

Deerfield, NY 13502

Email: [larry\\_wilkinson@me.com](mailto:larry_wilkinson@me.com)

Website: [www.nyssranordic.com/word\\_press/](http://www.nyssranordic.com/word_press/)

Phone: 315-797-9341

In addition to the above forms Please include

- A proposed course map and stadium map showing direction of travel, start, finish, lap, warm up area, facilities, parking etc.. Include length of course/laps
- Primary Official list – a race official/volunteer list form has been included only provide the officials at the top. Use the form to assemble your team prior to the event.



NEW YORK STATE  
SKI RACING ASSOCIATION - NORDIC, Inc.

---

**CROSS COUNTRY SANCTION**

**AGREEMENT Please type or print all information:**

Date of Event \_\_\_\_\_ One form should be completed for each day's NYSSRA Event.

Title of Event \_\_\_\_\_

Event Location \_\_\_\_\_

Send Entries to: \_\_\_\_\_ Telephone \_\_\_\_\_

\_\_\_\_\_ Host Club/Ski Center \_\_\_\_\_

Entry Fees: \_\_\_\_\_

Entry Deadline Date \_\_\_\_\_ Late Penalty \_\_\_\_\_

For esq and joq entry deadline is defined as the Wednesday before the race.

Will day of race entries be accepted?  Yes  No.

Make Checks Payable to: \_\_\_\_\_

Event Description:  Individual  Relay(s)  Other Team Event  Clinic

Age Group: \_\_\_\_\_ Technique: \_\_\_\_\_ Male Distance: \_\_\_\_\_ Female

Distance:

BKYSL (under 14) \_\_\_\_\_

Scholastic \_\_\_\_\_

Open/Collegiate \_\_\_\_\_

Masters (30 or over) \_\_\_\_\_

Start Times: \_\_\_\_\_ Method of Start:  Interval  Pursuit  Wave  Mass  Relay

Miscellaneous (qualifier, race series, awards, sponsors, etc.) \_\_\_\_\_

Alternate Date &/or Location \_\_\_\_\_

## AGREEMENT

This agreement is made and entered into by and between the New York State Ski Racing Association - Nordic, Inc. (hereinafter referred to as NYSSRA) and the event organizer shown below (hereinafter referred to as the Organizer). For the purposes of this agreement and the rights and obligations of NYSSRA and the Organizer under this agreement, Competition shall be defined as the specific events listed in the Schedule Agreement and such official training and other activities as specifically outlined by the rules and regulations referenced and in effect at the time of the competition. The consideration of this Agreement shall be the payment of the fees and performance by the parties, as well as their mutual undertakings under the terms of this Agreement.

1. The Organizer agrees that it shall be bound by and shall conform to current requirements for competition as established by the International Ski Federation, International Competition Regulations and to such additional tournament regulations as it may be advised about and which may be in force at the time. Such regulations are incorporated herein by reference.
2. The Organizers shall pay all costs and expenses of the events, including standard competition awards as approved by NYSSRA for such championship events as may be incorporated in the Competition.
3. NYSSRA agrees that the Competition shall be known and listed as an official NYSSRA Competition, and NYSSRA agrees to place the Competition on the appropriate Calendar of Events upon receipt of the specified fees from the Organizer, subject to approval of the NYSSRA Board of Directors, and the consent of any other necessary party. These fees shall accompany the Schedule Agreement (or Agreements) and shall be paid in full prior to listing as an official Competition. Competitions will not be sanctioned until fees are paid in full. Fees not submitted in full with the Schedule Agreement are subject to penalty upon invoicing.
4. The terms of the Schedule Agreement shall apply only to those events listed in the Competition at the time the original Agreement was executed. A separate Schedule Agreement shall be executed for any additional events.
5. Notice of postponement, change, or cancellation, shall be made as required by NYSSRA and the Empire State Games office as stated in the NYSSRA Competition Manual. Concurrent notice shall be made in writing and by telephone and by electronic mail to the Chairman of the Cross Country Ski Committee and to the Technical Delegate(TD). In the case of canceled competitions or events, the Organizer remains responsible for all listing fees due NYSSRA.
6. NYSSRA and the Organizer agree that a duly constituted competition jury shall be properly named and empowered. All jury members and all officials shall be members of NYSSRA. As appropriate to the discipline and type of competition, the referees, coursesetters, judges, and chief of timing and calculations and other senior officials shall be appropriately licensed and certified. NYSSRA reserves the right to nominate referees, judges, and coursesetters for these events, according to annual policy of the NYSSRA Board of Directors. For all Competitions, the referee, assistant referee, and one-half of the coursesetters and or judges shall be individuals from outside the Organizer, if qualified individuals are available.
7. A Technical Delegate (TD) may be appointed by NYSSRA. The TD is the representative of NYSSRA in regard to the Competition. The TD's functions include reviewing with the Organizer the terms of this Agreement, as well as the rules or regulations which are referenced or incorporated herein and applicable to the Competition in question. The Organizer shall be responsible for the cost of travel, room and board for the TD, and shall promptly reimburse the TD upon presentation of legitimate receipts for travel, room and board not arranged by the Organizer. In the event that a TD is not appointed by NYSSRA, or the named TD cannot fill the assignment, then a substitute TD may be selected in accord with applicable rules. The substitute TD must be a member of NYSSRA, or otherwise approved by NYSSRA, but may not be a member of the Organizer.
8. The portion of the facilities which are to be used in the actual competitive events must conform with applicable rules and the requirements of the TD and competition jury. The selection of these facilities and their preparation in conformity with such rules or requirements, is the responsibility of the Organizer. The Organizer is responsible for compliance with homologation and/or facility approval requirements according to discipline and type of competition.
9. The Organizer agrees that entries for the Competition shall be accepted only according to NYSSRA rules then in effect.
10. It is understood and agreed by the parties that NYSSRA retains all radio, film, videotape, or television, and photography rights arising out of and from the conduct of the Competition, except the use of photographs and/or radio, film, videotape, or television segments of sixty seconds or less in duration and only then for local news coverage and/or area promotion. It is understood and agreed that NYSSRA may assign such radio, film, videotape, television, and photographic rights to other parties, including the Organizer, and that the assignment of such rights then becomes binding upon the Organizer as if such rights continued to be held by NYSSRA.
11. It is understood and agreed by the parties hereto that NYSSRA retains all commercial sponsorship rights arising out of and from the conduct of the Competition. NYSSRA may assign these commercial sponsorship rights, wholly or in part. In event a contract between NYSSRA or the Organizer and a commercial sponsor exists or is eventually obtained for this competition, then a specific Supplemental Agreement regarding commercial activities will be negotiated.
12. The Organizer may enter into an agreement with the national governing body or others regarding entry fees for teams, coaches and officials, if applicable, and for room and board for teams, coaches and officials. Such agreement shall be executed in advance and is incorporated herein by reference.
13. The Organizer shall process and submit proper results, as verified by the original signature of the TD, and applicable NYSSRA head taxes and sanction fees according to NYSSRA rules in effect. Results will not be accepted by NYSSRA until any outstanding financial obligations of the Organizer to NYSSRA have been met in full.
14. Competition Organizers and officials are additionally insured under NYSSRA's general liability and umbrella policies in effect as of the date of the execution of the Agreement, and the date of the events held under it, subject to the conditions described in paragraphs 15 and 16 below, for claims arising out of their conduct at the Competition, solely as it respects activities on behalf of NYSSRA in accord with the terms of this Agreement. Coverage of this insurance shall be primary coverage to the extent that the claim arises solely from acts or omissions in their capacity as Organizer or competition official. This coverage does not apply to entities or individuals conducting commercial promotional activities on their own behalf, beyond the actual Competition.

15. Liability insurance coverage provided to Organizers and competition officials by NYSSRA policies as aforesaid is contingent upon the Organizer controlling participation by limiting entry to those competitors complying with NYSSRA requirements as set forth by discipline (cross country, biathlon, jumping, Nordic combined, ski orienteering, telemark) and by program type (youth, adult, citizen, master, recreational scored, not-scored, collegiate/scholastic, etc.) according to annual policy of the NYSSRA Board of Directors. Such NYSSRA requirements may include presentation to the Organizer of an official NYSSRA or other approved form with "Waiver and Release of Liability" wording, signed by the competitor, and parent or guardian in case of minors, prior to participation in the Competition. Requirements on the Organizer also may include payment of additional fees to NYSSRA as determined by participation of non-members of NYSSRA, and other conditions according to policy of the NYSSRA Board of Directors. Such requirements and conditions are set forth in additional materials provided to the Organizer and are incorporated herein by reference.

16. Liability insurance coverage of Organizers by NYSSRA policies is contingent on the proper execution of a (this) Schedule Agreement for specific events detailed as to date, location, discipline, type of event, and class(es) of participants.

17. Once witnessed by the signatures on the Schedule Agreement, this Agreement may be altered only by such Supplemental Agreements and other supplemental materials incorporated thereto as are witnessed by these same parties or their agents. This agreement shall extend to and be binding upon the successors and assignees of the parties hereto. It shall be subject to conditions previously contracted between NYSSRA and other parties only to the extent such other agreements are attached hereto and therefore specifically incorporated herein by reference and available for review prior to the execution of this agreement. This Agreement may be executed in counterparts and all such counterparts taken together shall constitute one Agreement.

**EVENT ORGANIZER:**

The Organizer acknowledges receipt of a copy of the current Waiver and Release of Liability referenced herein, and we agree to the terms of this NYSSRA Sanction Agreement.

Organizer Name: \_\_\_\_\_ By: (signature) \_\_\_\_\_  
Title or Position: \_\_\_\_\_ Date: \_\_\_\_\_

**SKI AREA/LANDOWNER**

Execution by the Ski Area/Landowner is to acknowledge that the Ski Area/Landowner and the Event Organizer (if different) have an agreement which will enable the event to be conducted according to the terms of this sanctioning agreement.

Ski Area/Land owner: \_\_\_\_\_ By: (signature) \_\_\_\_\_  
Title or Position: \_\_\_\_\_ Date: \_\_\_\_\_

**NYSSRA - Nordic, Inc.**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# **NEW YORK STATE SKI RACING ASSOCIATION - NORDIC, INC.**

## REQUEST FOR CERTIFICATE OF INSURANCE

To obtain a certificate of insurance...

**Complete the following information, (please print or type.):**

Name \_\_\_\_\_ NYSSRA member # \_\_\_\_\_

Address (street/town/state/zip) \_\_\_\_\_

Club \_\_\_\_\_

\_\_\_\_ This is for a number of club activities at one location (please attach a rough calendar of events)

\_\_\_\_ This is for one event:

Name of Activity: \_\_\_\_\_

Date of Activity: \_\_\_\_\_

Location: \_\_\_\_\_

Who must be named as additionally insured? \_\_\_\_\_

Is the additional insured an owner or manager of the premises you want to use?

\_\_\_ Yes \_\_\_ No

Certificates of insurance should be mailed to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

If more information is needed please contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Sign and Date this request: \_\_\_\_\_

Then mail this certificate of insurance request to  
Larry Wilkinson, 7 Ramblewood Drive South, Deerfield, NY 13502  
Email: [nordic@roadrunner.com](mailto:nordic@roadrunner.com) Ph 315-797-9341.

